



# KURIAKOSE GREGORIOS COLLEGE

Pampady, Kottayam (Dist.), Kerala. Pin – 686 502.

Office/Fax : 0481 – 2505212, Principal (Per) : 2508212, Principal (Mob) 9446477459

All India 69<sup>th</sup> in NIRF Ranking 2018

A Postgraduate Institution of the Malankara Orthodox Church with facilities of Arts, Science and Commerce

**Dr. Shyla Abraham**  
Principal

Date: 06.06.2019

## Minutes 1

The meeting began at 2:00 PM in the Board Room with a silent prayer. The following members were present.

1. Dr. Shyla Abraham (Principal)
2. Dr. M. E. Kuriakose (Management Representative)
3. Prof. Preetha Mathew (Co-ordinator)
4. Dr. Mini Joseph (Associate Professor, Commerce)
5. Dr. Anila Kumary K S. (Assistant Professor, Zoology)
6. Prof. Preethy Saira Philip (Assistant Professor, Economics)
7. Prof. Vinitha Varkey (Assistant Professor, Chemistry)
8. Dr. Anit Elizabeth (Assistant Professor, Physics)
9. Prof. Vipin K. Varughese (Assistant Professor, Commerce)
10. Dr. Liz Gabriel (Alumni)
11. Sri. Raju Jacob (Office Superintendent)
12. Sri. Jijo Joseph (Local Society Representative)
13. Ms. Nikitha Elizabeth Thomas (Student Representative)

### **Agenda:**

1. Confirmation of the meeting held on 05<sup>th</sup> April, 2019 and Action taken report
2. Establishing a Chair in the College for Human Empowerment.
3. Organizing Talks by Eminent Scholars.
4. Orientation Programme for UG Students based on their Discipline.
5. Discussion regarding Teacher's Diary and Master Register.
6. Preparation of Academic Calendar.



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Principal

7. Organizing Job Fair
8. Training Programme on How to be an Effective Mentor
9. Organizing Vidyarambham Programme
10. Any other matter permitted by the Chair

The Principal welcomed the members. She emphasized the need to energize the activities of the IQAC to strengthen our college.

There was a discussion about the results of the previous academic year. The Principal congratulated various departments for their performance and urged them to acquire still heights.

The important decisions taken are:

1. The meeting confirmed the minutes of the previous meeting held 05/04/2019
2. To constitute a Chair for human empowerment in the college and name it as 'Madathilasan Centre for Human Empowerment' in memory of the venerated Madathil Shri. C.G. Raman Pillai, known as Madathil Asaan who was the teacher of Saint Kuriakose Mar Gregorios Metropolitan in whose name the college has been founded.
3. To arrange talks by eminent scholars for the teaching staff and the students.
4. To arrange orientation programme for UG students on basis of their discipline.
5. Continue the system of Teacher's Diary and Master Register.
6. Preparation of Academic Calendar.
7. A detailed discussion was held on the *Job-Fair* to be conducted in the college on 22.06.2019.
8. It was decided to invite Dr. Alexander Jacob, Retired DGP of Police to conduct one day training programme for teachers.
9. It was decided to invite Dr. Varghese Punnoose, Professor, Department of Psychiatry, Medical College, Kottayam for the '*Vidyarambham*' programme.

The meeting came to an end by 4.00 pm.



DR. SHYLA ABRAHAM  
Principal In-charge  
Kuriakose Gregorios College  
Pampady Kottayam 686 502  
PRINCIPAL

IQAC CO-ORDINATOR 





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**Dr. Shyla Abraham**  
Principal

Date: 27.08.2019

## Minutes 2

The meeting began at 10:00 AM in the Board Room with a silent prayer. The following members were present:

1. Dr. Shyla Abraham (Principal)
2. Prof. Preetha Mathew (Co-ordinator)
3. Dr. Mini Joseph (Associate Professor, Commerce)
4. Dr. Anila Kumary K S. (Assistant Professor, Zoology)
5. Prof. Preethy Saira Philip (Assistant Professor, Economics)
6. Prof. Vinitha Varkey (Assistant Professor, Chemistry)
7. Dr. Anit Elizabeth (Assistant Professor, Physics)
8. Prof. Vipin K. Varughese (Assistant Professor, Commerce)
9. Sri. Raju Jacob (Office Superintendent)
10. Ms. Nikitha Elizabeth Thomas (Student Representative)

### Agenda:

1. Confirmation of the meeting held on 06<sup>th</sup> June, 2019 and Action taken report
2. College Onam Celebration
3. NSS Special Camp
4. Inauguration of "Nattuchantha"
5. Training to Administrative Staff
6. Seminar on 'Gadgil Committee Report'
7. Annual General Body Meeting of PTA
8. Any other matter permitted by the Chair



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**Dr. Shyla Abraham**


Principal

The Principal welcomed the gathering. She specially mentioned the efforts of NCC and NSS units for their active participation in the flood relief activities. The decisions taken were:

1. The meeting confirmed the minutes of the previous meeting held on 06.06.2019
2. The college Onam celebration was decided to held on 06.09.2019.
3. The co-operation of all staff members are requested for the seven day special camp of the NSS unit during 06.09.2019 to 12.09.2019.
4. The inauguration of 'Nattuchantha' organised by Madathilasan Centre for Human Empowerment was decided to be conducted on 08.09.2019.
5. It was decided to invite Mr. Sabu C S to conduct training to administrative staff on procedure for public fund utilisation.
6. It is decided to have a seminar on the "Gadgil Committee Report" by Dr. V. S. Vijayan.
7. The annual general body meeting of PTA is decided to be arranged on 02.10.2019. It is also decided to invite Sri. Eldho Thomas to deliver the orientation talk for the parents.

The meeting came to an end by 11.30 am.

IQAC CO-ORDINATOR 

  
DR. SHYLA ABRAHAM  
Principal In Charge  
Kuriakose Gregorios College  
Pampady Kottayam 686 502







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**Dr. Shyla Abraham**  
Principal

Date: 20.11.2019

## Minutes 3

The meeting began at 10:00 AM in the board room with a silent prayer. The following members were present.

1. Dr. Shyla Abraham (Principal)
2. Prof. Preetha Mathew (Co-ordinator)
3. Dr. Mini Joseph (Associate Professor, Commerce)
4. Dr. Anila Kumary K S. (Assistant Professor, Zoology)
5. Prof. Preethy Saira Philip (Assistant Professor, Economics)
6. Prof. Vinitha Varkey (Assistant Professor, Chemistry)
7. Dr. Anit Elizabeth (Assistant Professor, Physics)
8. Prof. Vipin K. Varughese (Assistant Professor, Commerce)
9. Sri. Raju Jacob (Office Superintendent)
10. Ms. Nikitha Elizabeth Thomas (Student Representative)

### Agenda:

1. Confirmation of the meeting held on 27<sup>th</sup>, August, 2019 and Action taken report
2. Constitution Day Observance
3. MOC Conference Reminder
4. Training Programme on Professional Ethics for Teachers
5. Discussion on AQAR 2018-19
6. Discussion on NIRF Data Collection 2020
7. College Union Inauguration
8. Any other matter permitted by the Chair

The important decisions taken are:

e-mail: mail@kgcollege.ac.in & Principal (Personal) : shylaabraham3@gmail.com  
Website : www.kgcollege.ac.in



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Principal

1. The meeting confirmed the minutes of the previous meeting held 27/08/2019
2. In the context of 70<sup>th</sup> anniversary of the Indian Constitution, IQAC decided to observe Constitution Day in association with Institute of Parliamentary Affairs. It is decided to invite Dr. Mohan Varghese, Department of Politics, Marthoma College, Thiruvalla for the keynote address. It is also decided to conduct a quiz competition for school students and a debate competition for college students.
3. The Principal reminded about the MOC conference to be held at Baselius College on 30.11.2019.
4. It was decided to invite Dr. Harry Cleetus, Former Principal, St. Albert's College to conduct one day training programme on 'Professional Ethics for Teachers'.
5. The convenors of various criterion for the AQAR 2018 – 19, presented progress of their respective criterion report. There was a detailed discussion regarding the modifications to be made. The date for the submission of the finalised report was fixed on December 16.
6. A detailed discussion was held on the collection and submission of the data for NIRF 2020.
7. The College Union Inauguration was decided to be held tentatively on 17.12.2019.

The meeting came to an end by 11.30 am.

IQAC CO-ORDINATOR 

  
DR. SHYLA ABRAHAM  
Principal In-charge  
Kuriakose Gregorios College  
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**Dr. Shyla Abraham**  
Principal

Date: 03.02.2020

## Minutes 4

The meeting began at 2.00 PM in the Board Room with a silent prayer. The following members were present.

1. Dr. Shyla Abraham (Principal)
2. Dr. M E Kuriakose (Management Representative)
3. Prof. Preetha Mathew (Co-ordinator)
4. Dr. Mini Joseph (Associate Professor, Commerce)
5. Dr. Anila Kumary K S. (Assistant Professor, Zoology)
6. Prof. Preethy Saira Philip (Assistant Professor, Economics)
7. Prof. Vinitha Varkey (Assistant Professor, Chemistry)
8. Dr. Anit Elizabeth (Assistant Professor, Physics)
9. Prof. Vipin K. Varughese (Assistant Professor, Commerce)
10. Sri. Raju Jacob (Office Superintendent)
11. Ms. Nikitha Elizabeth Thomas (Student Representative)

### **Agenda:**

1. Confirmation of the meeting held on 20/11/2019 and Action taken report
2. Transfer of Advance Payment to District Nirmithi Kendra.
3. Appointment of Supervisor for Construction Management.
4. Addressing Water Scarcity: Borewell Construction and Subsidy Inquiry
5. Any other matter permitted by the Chair



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**Dr. Shyla Abraham**  
Principal

The Principal informed the meeting that an initial fund of Rs.35lakhs is received from RUSA by the college in 2 instalments. The accredited agency for construction and renovation is District Nirmithi Kendra, Kottayam. The institution has signed an MoU with the agency. College has received technical and final administrative sanction and authorisation from RUSA SPD. The following suggestions were evolved in the meeting.

1. The meeting confirmed the minutes of the previous meeting held 20/11/2019
2. The college should transfer 20% advance to District Nirmithi Kendra as a first instalment to commence construction in the college.
3. The college should appoint a supervisor to manage the day-to-day construction under RUSA.
4. The college must take adequate measures to ensure timely completion of the project.
5. As water scarcity is a perennial problem for the institution, make arrangements for constructing a borewell in the college property and to enquire about the possibility of Government subsidy.

The meeting came to an end by 4 pm.

IQAC CO-ORDINATOR *Dreetha*



DR. SHYLA ABRAHAM  
Principal In Charge  
PRINCIPAL  
Kuriakose Gregorios College  
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**Dr. Shyla Abraham**  
Principal

Date: 19.05.2020

## Minutes 5

The meeting began at 11.00 AM in the Media Centre with a silent prayer, under strict COVID Protocol.

The following members were present.

1. Dr. Shyla Abraham (Principal)
2. Prof. Preetha Mathew (Co-ordinator)
3. Dr. Mini Joseph (Associate Professor, Commerce)
4. Dr. Anila Kumary K S. (Assistant Professor, Zoology)
5. Prof. Preethy Saira Philip (Assistant Professor, Economics)
6. Prof. Vinitha Varkey (Assistant Professor, Chemistry)
7. Dr. Anit Elizabeth (Assistant Professor, Physics)
8. Prof. Vipin K. Varughese (Assistant Professor, Commerce)
9. Sri. Raju Jacob (Office Superintendent)

### Agenda:

1. Confirmation of the meeting held on 03/02/2020 and Action taken report
  2. Planning for Online Classes for the Next Academic Year.
  3. Discussion on Development of IT Infrastructure.
  4. Any other matter permitted by the Chair
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1. The meeting confirmed the minutes of the previous meeting held 03/02/2020
  2. The meeting had a detailed discussion regarding the conduct of on-line classes in the next academic year.



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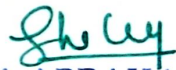
Principal

3. A committee was formulated to ensure the technical facilities for the same. Detailed discussion on on-line teaching platforms like Google Classroom, Google Meet, Zoom etc. were discussed. The meeting also discussed on arranging uninterrupted internet facilities in the campus.

The meeting came to an end by 12 noon.

IQAC CO-ORDINATOR 



  
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Principal In-charge  
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