YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution
KURIAKOSE GREGORIOS COLLEGE, PAMPADY

- Name of the Head of the institution

  DR. SHYLA ABRAHAM

- Designation

  PRINCIPAL-IN-CHARGE

- Does the institution function from its own campus?

  Yes

- Phone no./Alternate phone no.

  04812505212

- Mobile no

  8921711702

- Registered e-mail

  mail@kgcollege.ac.in

- Alternate e-mail

  iqac@kgcollege.ac.in

- Address

  KURIAKOSE GREGORIOS COLLEGE

- City/Town

  PAMPADY

- State/UT

  KERALA

- Pin Code

  686502

2.Institutional status

- Affiliated /Constituent

  Affiliated

- Type of Institution

  Co-education

- Location

  Rural

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **MAHATMA GANDHI UNIVERSITY, KOTTAYAM**

- Name of the IQAC Coordinator **Lt. RENISH JOSPEH**

- Phone No. **9946110688**

- Alternate phone No. **9946110688**

- Mobile **9946110688**

- IQAC e-mail address **iqac@kgcollege.ac.in**

- Alternate Email address **renish@kgcollege.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://drive.google.com/file/d/10hImuCLpPEV-FAMyeuSKP0Lsz_swTOBO/view

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.kgcollege.ac.in/wp-content/uploads/2019/10/Academic_Calander_20-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.86**	**2010**	**04/09/2010**	**03/09/2015**
Cycle 2	**B++**	**2.81**	**2017**	**27/11/2017**	**26/11/2022**

6.Date of Establishment of IQAC   **04/06/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
KURIAKOSE GREGORIOS COLLEGE, PAMPADY	UGC JRF in Science, Humanities and Social Sciences	UGC	2017 (5 YEARS)	786950

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Under the auspice of Madathilasan Centre for Human Empowerment several webinars were organised for students, faculty and outside community • Successful implementation of Add-on courses • Coordinated various activities to ensure activate participation of voters in Legislative Assembly election • Facilitated faculty members to apply for promotion under career advancement scheme.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Support the various campus-to community initiatives of the college	Various programmes were organised under the auspice of NCC and NSS
Introduce Mentors Diary	Introduced Mentors Diary to collect data of mentees
To conduct Know Your Student (KYS) Exam	KYS exam was conducted to classify students
To introduce academic interaction record	AIR is introduced to help students to record their day to day activities

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE COUNCIL	03/03/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	KURIAKOSE GREGORIOS COLLEGE, PAMPADY
• Name of the Head of the institution	DR. SHYLA ABRAHAM
• Designation	PRINCIPAL-IN-CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04812505212
• Mobile no	8921711702
• Registered e-mail	mail@kgcollege.ac.in
• Alternate e-mail	iqac@kgcollege.ac.in
• Address	KURIAKOSE GREGORIOS COLLEGE
• City/Town	PAMPADY
• State/UT	KERALA
• Pin Code	686502
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	MAHATMA GANDHI UNIVERSITY, KOTTAYAM
• Name of the IQAC Coordinator	Lt. RENISH JOSPEH

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• Alternate phone No.	**9946110688**
• Mobile	**9946110688**
• IQAC e-mail address	**iqac@kgcollege.ac.in**
• Alternate Email address	**renish@kgcollege.ac.in**
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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.kgcollege.ac.in/wp-content/uploads/2019/10/Academic_Calander_20-21.pdf

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• Upload latest notification of formation of	View File	

IQAC		

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• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

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Name	Date of meeting(s)
COLLEGE COUNCIL	03/03/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	20/01/2023

15.Multidisciplinary / interdisciplinary

Our College conducted two seminars on National Education Policy which was led by eminent academicians. It helped the institution design and develop its own perspective and strategies to be adopted for following a multidisciplinary approach. As an affiliated college, the college follows the curriculum prescribed by the University. It is mandatory for every UG student to study at least one interdisciplinary / Multidisciplinary course to complete their degree. The college promotes interdisciplinary among its students through add on /value added courses offered by various departments. As a practice, the college has been offering a number of certificates/adds on/value-based courses of interdisciplinary nature, every year.

16.Academic bank of credits (ABC):

Our institution preparedness in implementation of Academic Bank of Credits conforms to the guidelines of the affiliated university. From 2022 onwards, our institute is in the process of uploading students' mark sheets and degree certificates through the nad.digitallocker.gov.in platform. MG University follows a choice-based credit system (CBCS) for all its programmes and is now in the process to pass a resolution related to the ABC.MGU will formally register in the ABC portal as soon as the resolution is being approved by the higher academic bodies. For this purpose, Institute is in the process of creating centralised database of the college students. Through this database, where in the academic credits earned by the student from various courses will be digitally stored so that the credit earned by student previously could be forwarded when the student enters the program

again. For monitoring ABC, proper technical support system should be created.

17.Skill development:

Apart from the regular programmes which are directed at specific learning outcomes, add on courses, certificate courses and workshops are organized for the skill development of the learner. The skill training programme and courses offered by Additional Skill Acquisition Programme (ASAP) has also been successfully undertaken at the college. The college intends to add more Skill Programmes to the curriculum and provide a platform for meaningful development of the students by combining the components of knowledge and skill. The artistic and sports programmes and other club and association activities are directed at developing Life skills along with the co-curricular and extra -curricular ones.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian Knowledge system and tradition is given utmost importance at the institution .The integration of Indian knowledge system is done through curricular and extracurricular activities.. To make learning interesting, teachers provide e-contents in local language also. To uphold the Indian culture and tradition, the College Community celebrates important festivals and commemorates important days of National Importance. The prayer songs in different Indian languages are also indicative of the importance given to Indian language and culture by the Institution.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Though OBE has not been introduced by MG University, the college has, within its limited flexibility, taken initiatives to move towards an outcome based education system. The institute is prepared to fulfill the objectives and achieve the target as per the structural curriculum offered by the university.

20.Distance education/online education:

Online education and the possibilities it offers have been encouraged since the lock down in the wake of the pandemic. Students have been encouraged to join MOOC courses and many students have joined online courses in consultation with the faculty members and successfully completed the same. Teachers

also pursue online courses available in the SWAYAM platform. Many teachers have undergone training in the development of MOOC quadrants and some teachers have successfully contributed to its development. The college plans to develop MOOC courses of its own and offer the same through the LMS platform. International and National seminars have been organized in the online mode facilitating wide spectrum knowledge exchange. Many faculty members have attended Faculty Development Programmes in the online mode. Video lectures, Podcasts, PowerPoint presentations with voice over have all been made use of. The virtual platform witnessed a full-fledged Arts fest too. The college is ready to take on the online world and use it to enrich the offline education scenario too.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	12

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	199

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	320

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	239

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**48**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**0**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**35**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**20000000**
4.3 Total number of computers on campus for academic purposes	**50**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows a forethought mechanism for the effective execution of curriculum and its documentation. Since the college is affiliated to Mahatma Gandhi University, Kottayam , it has to follow the curricula structured by the University.

College Staff Council and IQAC designs an Academic Calendar in tune with the one released by the University. This deploys the units of time for academic and co-curricular purposes namely, theory, practical, tutorial, ICT, life-skill ,value education and add-on classes , thus ensuring a balance between the different types of engagement a student is expected to participate in.

Monthly Evaluation Reports(faculty and department wise) take stock of the progress of academic and co curricular activities and necessary course corrections are initiated. Besides, an Annual Academic Audit by an Expert Panel is also conducted. The Audit report is discussed in IQAC meeting and the suggestions are implemented to ensure quality enhancement .Besides ,an Internal Audit too is conducted by the Departments to ensure quality appraisal.

There is an elaborate mechanism for collecting and assessing the feedbacks from students, parents, faculty and alumni. The analysis of the same helps the institution to make informed decisions and timely progressive actions regarding curriculum delivery, student support and other attributes of higher education.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.kgcollege.ac.in/wp-content/uploads/2023/02/AC-CALENDER-2021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the Academic calendar provided by Mahatma Gandhi University, Kottayam, Kerala .Besides the institution develops its own course wise academic calendar which includes academic, co curricular and extracurricular activities and schedule of internal examinations.Departments are required to strictly adhere to this Calendar.Every year , the College Council and IQAC designs and implements an academic schedule ahead of the Academic year . The inputs for the start and the end dates of the semester are taken from the Academic Calendar provided by the University .The academic calendar finalized by the Staff Council lists the dates for the internal tests, practical/oral examination, project examination to ensure the smooth conduction

of the course. Any alterations to the same is allowed only under unavoidable circumstances.University examination are held as per the schedule of the University while two Continuous Internal Examinations are conducted by the institution . The Internal Exam Committee refers to the academic calendar and co-ordinates with all the departments to start the preparation of the test. The Continuous Internal Evaluation (CIE) includes two Internal Exams, Seminars ,Assignments, Viva Voce, Mini Projects etc.The marks of the exams are recorded and regular Parent – Teacher meetings are conducted to assess students' academic progress.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.kgcollege.ac.in/wp-content/uploads/2023/02/AC-CALENDER-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

290

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross cutting issues like gender, environment and sustainability, Human Values, Professional Ethics etc find an ample space in the curriculum. These issues are incorporated in the University Core courses which are compulsory for all UG& PG programmes of the University. Besides,co curricular activities are organized by the College Clubs ,Subject Associations, NSS,NCC etc

,to inculcate human values , gender sensitivity and environment friendliness among students . The Gender issues are taken care off by the Women's Cell & Men's Forum where students are empowered through motivation programmes, health and hygiene awareness programmes and skill development programmes. The Institution has facilities for alternate sources of energy and energy conservation measures viz, Water harvesting ,waste management ,solar panels, etc. Green , environment and energy audits are regularly undertaken by the institution. Besides , the college promotes 'Beyond the Campus ' environmental promotion activities through "Vazhiyorakatt", environment promotion activity in Meenadom Panchayat. Human values are inculcated among students through NSS,NCC &Association activities. Webinars & invited lectures on importance of blood donation, legal awareness, civic consciousness, national pride, etc are regularly organized on and off the campus. The campus is Divyagyan friendly, through rails & ramps constructed beside the stairways .Further, a ragging free environment is assured in the campus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

207

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.kgcollege.ac.in/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.kgcollege.ac.in/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

212

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

99

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Admission to the UG and PG courses is through the Centralized Allotment Process (CAP) of the University.

Students are classified into advanced learners, intermediate

learnes and slow learners. PROMPT is a set of different learning methods which the students adopt. Each group is given a diary and the details of the peer teaching sessions are reported in the diary.

Remedial classes are arranged for the slow learners. Special classes are arranged by the subject teachers. Group assignments and projects are given to the students.

Advanced learners are given special attention to advance in their interesting fields. Interaction with Academicians, classes on competitive exams and seminars on advanced topic in the respective subjects were arranged.

Walk With the Scholar is a mentoring programme for advanced learners. Scholar Support Programme is support programme for slow learners Classes like career orientation, soft skill development etc are arranged to guide and motivate the students in the right path.

Mentoring is effectively conducted for the student community. The students are divided into small groups and each teacher is assigned as mentor of a group of students and attends their academic, social and emotional well-being. Mentors interact with students regularly and provide motivational thoughts to them.

File Description	Documents
Paste link for additional information	https://www.kgcollege.ac.in/walk-with-a-scholar-wws/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
612	48

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

The college encourages student- centric methods in the implementation of teaching learning strategies for enhancing learning experiences. The college organizes some common student centric programmes such as tutorial system, ASAP programmes, Add on curses etc

Tutorial system is one of the best methods of our college to enhance the learning levels of the students. Group discussion, quiz, problem solving, mini projects and reasoning tests are some of the activities during the tutorial hour.

Skill development/training programmes were arranged in association with Additional Skill Acquisition Programme (ASAP) Kerala,

The seminars and assignments provided to students are mostly out of the syllabus. The add-on-courses and certificate courses offered by our institution satisfy this criterion. Each department organizes add on courses for their students. The certificate is issued to the students based on the assessment done on each course.

Mushroom cultivation, Vermi-composting, and Pisciculture are other student-centered learning practices of our institution. Field trips and industrial visits are arranged for the students. The student version of SPSS software is used for the commerce PG project analysis. The PG students are also well versed in using reference software like Mendeley.

Students are allowed to visit various palliative care units and other orphanages. This is obviously helping the students to develop an empathetic attitude.

File Description	Documents
Upload any additional information	View File
Link for additional information	www.kgcollege.ac.in

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has made the teaching learning process more effective with the advent of ICT methods. The administrative and academic activities of the college are carried out on online

platforms.

Most of the teachers make use of various types of ICT methods which vary from traditional power point presentation to the interactive boards. Smart classroom is set at the college which helps the teachers to take online classes. Online classes are delivered through Google meet included in the G suit application for educational purposes, Webex etc,. Classes are recorded using various recording apps and shared in the google classroom and YouTube. Class wise whatsapp / telegram groups are maintained to share all relevant information under the monitoring of class teachers.

Students were assessed with assignments, seminars, quizzes, test papers carried out through online platforms.

All the departments possess laptops/ desktops and printers and classrooms are provided with network facilities. Teachers and students can avail the facilities like INFLIBNET, N LIST etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

421

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous evaluation of students by teachers is a curriculum requirement of both UG and PG programmes. The University has laid down certain norms to assess the students internally and award marks. Students' attendance, their scores in the internal exams, performance in assignments, seminars, and practicals collectively forms the basis of their internal assessment score.

The evaluation process is explained to the students as well as their parents. At the beginning of the academic year, both students and the parents are briefed about the curriculum, marks/grade for each course and the criteria for evaluation of both internal and external examinations.

A handbook is given to both students and teachers which provides detailed information about evaluation process.

Each teacher provides detailed information to the students in the class regarding various parameters set with respect to both internal and external evaluation systems for respective course. The internal assessment marks are published to the students for verification as the end semester exam commences.

In order to ensure both the academic and overall quality enhancement of the students, appropriate decisions are taken at the department level as well as in PTA meetings conducted routinely.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.kgcollege.ac.in/examinations-and-internal-assessment/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The curriculum requirement of the UG and PG course mandates internal examinations to calculate the internal marks. College conducts two internal exams (first internal and model exam) in a semester.

The valued answer sheets are returned with necessary feedback. The questions and answers are discussed in the class after the exam. The discussion of question papers helps students to understand how to answer a question effectively. Thus a proper analysis of each internal exam helps them to prepare well for the final exam. Thus the internal evaluation process is designed in a transparent manner. The exam related grievances are solved at the teacher level itself. Mark lists of the exam are submitted to the internal exam coordinator. The marks are entered in the progress report and this will be shown to the parents during PTA meetings.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.kgcollege.ac.in/examinations-and-internal-assessment/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (POs), Programmes Specific Outcomes (PSOs) and Course Outcomes (Cos) are the basic array of concepts set for assessing the knowledge and skills acquired by the students on successful completion of a specific course/ programme.

Mahatma Gandhi University has Board of Studies for each programme which are responsible for periodically revising the set of Pos, PSOs and Cos.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mgu.ac.in/uploads/2017/11/B-A-Economics-.pdf?x50707
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The specified programme outcome and course out come are attained through various techniques.

Test papers are conducted by the subject teachers for their subjects. Internal exams as specified in the syllabus are carried out. The answers are discussed in the class. This will help the students to streamline the studies. By analyzing examination results, the teachers can get to know how much knowledge students have obtained.

Assignments and seminars given to students help them to learn deep into the subject and inculcate research attitude in them. Seminars help the students in their critical evaluation, self- study and resourcefulness. They also help them to make self- advancement in their chosen discipline.

Viva- voce helps to understand the level learning and knowledge of the students. Through the evaluation of the students using various strategies, the attainability of expected outcomes are analyzed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

182

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.kgcollege.ac.in/wp-content/uploads/2023/01/K.G.-College-Pampady-Adm.-Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.kgcollege.ac.in/wp-content/uploads/2023/02/STUDENT-SATISFACTION-SURVEY-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution have keen interest to promote creative and innovative ideas of students and faculty members. The institution expressed its willingness to associate with ICT Academy, Tamilnadu, an NGO engaged in promotion of entrepreneurship. Various programmes are offered as part of the HDFC Parivartan had created entrepreneurial awareness among students. Interested students participated in various training sessions organised by ICT academy and got opportunity to interact with eminent and experienced personalities who have successfully implemented their projects. Further the self- learning sessions as part ofAspiring Entrepreneurship Programme of ICT academy and HDFC Parivartan enriched the innovativeness of the students. In addition to above the institution had initiated measures to form an Entrepreneurship Club under the District industries Centre, Government of Kerala, Kottayam and the ED club got registration from DIC in December 15th December 2021. The ED club is aimed at fostering entrepreneurial culture among students. A series of varied programmes will be organised by ED club for creating awareness among students towards entrepreneurship. The institution motivates the faculty to participate in various sensitizing programmes on entrepreneurship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.kgcollege.ac.in/entrepreneurship-development-club/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://www.kgcollege.ac.in/home/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

31

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

`14`

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

`1. Awareness campaign on malnutrition,`

`2. Walker distribution in ward 12`

`3. Webinar- Towards a period equal society`

`4. River Cleaning Drive`

`5. Distribution of clothbags made by students in adopted village`

File Description	Documents
Paste link for additional information	https://www.kgcollege.ac.in/n-c-c/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

`4`

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

313

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college was established in 1981. The campus is spread across a vast area of 14 acres away from the crowded city. Institution ensures adequate availability and optimal use of physical

facilities for effective teaching and learning. College offers three Post graduate programs, eight undergraduate programs and one research programme, for which adequate infrastructure facilities are provided.

The main block and the self financing block shares our departments

We have 29 spacious well ventilated classroom , 9 science Laboratories and 4 computer labs. Science Laboratories cater the needs and requirements of the students. Each and every classroom are LAN activated, students and teachers have access to this facility.

College has three seminar halls and two auditoriums and one smart classroom with adequate ICT facilities (Podium, LCD projector, Computer systems, Smart board Speaker set etc.) Separate rooms where provided to IQAC , NSS, NCC and separate office space for Controller of Examination for the smooth functioning . A well-equipped office space is there for the smooth conduct of administrative activities. For spiritual empowerment and prayers, college chapel is opened to all our students.

Ramp and other required facilities are provided to the Physically disabled students. IQAC is always vigilant for the upgradation and the optimal use of physical facilities in the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.kgcollege.ac.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We the K.G college provides adequate support facilities for the integral development of our students. Extra- curricular activities leads to the increased social interactions of the students.

The college has a well-established physical education department which caters to the needs of the students in sports and games. College provide adequate space for sports , games and cultural activities and produces students for university and state level

team. The institution has a team for Ball badminton, Lawn tennis ,Handball, Tug-of-war and roller hockey.

College offers specialized coaching for ball badminton and lawn tennis. College provides Handball Court ,Ball badminton court, Tennis court, Shuttle badminton court, Tug of war court, Indoor Stadium and a well-equipped gymnasium. College has a 200 meters running track for the athletes.

College has several cultural clubs like Music club, Dance club, Literary and Oratory club, Readers forum etc. to promote cultural activities among the students. Institution organises Arts day, Sports day, College Day and Thursday forum to improve the inborn talents of the students. Days like Onam, Christmas and Kerala Piravi are vibrantly celebrated intern with cultural sentiments of the state. College develops its physical facilities in order to cater the cultural and sports needs of the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.kgcollege.ac.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

37

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.kgcollege.ac.in/ict-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40.27	

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

As gateway to knowledge and culture, our library provides a peaceful reading environment for its visitors. The Library follows the open access system and has a total of 17672 books of which 16839 are textbooks and 833 are reference books and have a seating capacity for 100 students.

The library has good collection of books of different disciplines supported with periodicals and newspapers. Library is automated using Koha Library Management System with in-house bar-coding facility for all volumes and memberships. Library has subscription to NLIST online database system sponsored by INFLIBNET which enables access to e resources. The whole library is under surveillance cameras

Name of ILMS Software : KOHA (Replaced Infoweavers with KOHA)

Nature of automation : Partially

Version : Koha 20.05.18.000

Year of Automation : 2022 (Installed KOHA)

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.kgcollege.ac.in/general-library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

50,872

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

45

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College updates IT facilities on regular basis, and also has IT equipment for making the teaching-learning process fruitful. College has four computer labs with well-functioning computers. There is also a language lab for improving the language skills of the students. All the computer labs have access to the internet, either through wired LAN or wi-Fi.

The academic , administrative and admission procedures are IT enabled . Each department is provided with computers ,printers,scanners, LAN and Wi-fi connectivity . High speed internet facilities through 300mbps from BSNL, 50 mbps from DEN and 50 mbps from Rail wire Net are available in the campus. UNIWARE SOFTWARE(e- SCHOLAR STUDENT MANAGEMENT SYSTEM) is used for entering the data related to student management lIke admission registration and allied functions. A'G Suite' account is provided for all faculty members and students.

An active website with all the information about the college is well maintained. The system checking and up gradations are done on regular basis.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.kgcollege.ac.in/ict-facilities

4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File]

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.06

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File]
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college set forth certain precise approaches and methods for keeping up and using shrical. academic and support facilities. These offices which incorporate research facility, laboratory, library sports complex, PCs, study halls and so on... are made accessible for the students who are conceded in the school. Essential physical offices like classrooms, teaching equipments, furniture are used consistently by the students and their upkeep are finished by the non-teaching staff and for additional necessities go for the nearby experts. The college has a building committee for support and upkeep of infrastructure. At the department level, HODs present their necessities to the principal with respect to the study hall furniture and others. The college advancement and development fund is used for maintenance of furniture and other electrical supplies. The college has sufficient number of PCs including internet facilities and furthermore utility softwares that are basically allocated to

workplaces, laboratories, library, departments etc. All other support of physical offices are done through a legitimate channel created by the college

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.kgcollege.ac.in/procedures-and-policies/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

33

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

38

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	www.kgcollege.ac.in
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

241

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

241

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

67

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

21

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Education envisages the overall development of students. Keeping this on mind the institution ensures the representation and participation of students in the whole activities of college. The college union the most important body of the college where the students hold the key positions actively cast their opinions regarding the conduct of various academic and non academic program. The student council monitors all the programmes conducted in the college and stand along with the faculties to organize and implement quality based programmes. The student council organizes Arts, Sports, Merit Day, Alumni meet, PTA etc. They also supports the college to nurture diverse talents among students by making them participate in Uty, State and National Level competitions. Students are given due representations in the various bodies of the college like IQAC, RUSA, Women Cell, NCC, NSS etc. Also there are several students led clubs and associations are functioning in the college. Through these bodies and clubs, students are given opportunities to speak out their needs and platform to develop their own capacities to its fullest level. Spiritual and moral development of students are also ensured by organizing value added programme where the students play the role of coordinators and organizers. By all possible means the college is engaged in accomplishing its vision

File Description	Documents
Paste link for additional information	https://www.kgcollege.ac.in/college-union/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During the year 2021-22, Alumni Association contriuted significantly in the construction of houses at flood affected area - Koottickal.

File Description	Documents
Paste link for additional information	https://www.kgcollege.ac.in/alumni/
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "To become a centre of academic excellence by imparting quality education".

The institution aims to optimize the potential of students from backward areas and develop socially responsible adults who will serve society with honesty, integrity, and generosity. The college believes that quality education is inextricably linked to a strong sense of social and ethical responsibility towards society.

Mission: "To develop the physical, spiritual, intellectual, moral and aesthetic power of the students so that they may transform themselves into intellectually trained, morally upright, socially committed and spiritually inspired men and women".

The institution takes a privilege in supporting nearby schools and other services with the vision of providing quality in all its endeavors through diversifying the horizons of the teaching-learning process and all related functional dimensions.

Motto: We change lives by making dreams come true.

The institution fosters an inclusive and empowering governance that delegates decision-making to the Principal and Staff Council. The college aims to provide quality education and develop socially responsible adults. The institution fosters an inclusive and empowering governance that delegates decision-making to the Principal and Staff Council. The college aims to provide quality education and develop socially responsible adults.

File Description	Documents
Paste link for additional information	https://www.kgcollege.ac.in/aims-ojectives/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college practices decentralized governance, empowering employees to operate autonomously. The Principal oversees academic, research, and extension programs, while staff and HODs

outline policies, guidelines, and regulations. Committees including the college management, governing body, academic council, IQAC, and department heads participate in knowledge sharing and monitor programs and welfare activities. Students are encouraged to take an active role, with opportunities to participate in clubs and committees and hold positions in the students' union. Non-teaching staff participate in committees like the IQAC, and there are open channels for students and staff to approach the Principal and Secretary for immediate attention. A fully functional feedback mechanism ensures regular communication between IQAC and management, and faculty members participate in committees like the IQAC for professional development. Departments and clubs are evaluated regularly with an effective feedback mechanism to establish a participatory governance system. The suggestion box enables students and faculty to express feedback and suggestions. The institute appraises feedback received in conformity with its vision and mission statements for decision-making. The college fosters a culture of participative management and decentralized governance, promoting engagement and participation of staff and students in various activities.

File Description	Documents
Paste link for additional information	https://www.kgcollege.ac.in
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute aims to increase student strength, offer new courses, develop research programs, and improve infrastructure. A strategic plan has been formulated with short-term and long-term goals, which includes restructuring admission process, inspiring students through holistic education, and promoting faculty development. The management is committed to providing resources to achieve the plan, while departments and committees implement it under the supervision of the Principal. Faculty members participate in various activities, including publishing works and attending seminars to update their teaching methods. The college hosts national and international conferences/seminars, and some classrooms are equipped with modern technology. The laboratories have been refurbished with advanced equipment, and the library has been expanded with new sections and e-resources.

Through the implementation of these initiatives, the college strives to transform students into intellectual leaders and socially responsible members in a changing world. The college's emphasis on academic excellence and inclusiveness has received positive feedback from international delegates and resource speakers. The college community is committed to pursuing overall excellence and equity while fostering experiential learning. The college regularly monitors student progress to ensure quality education and global employability.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.kgcollege.ac.in/strategic-plan/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The curriculum and syllabus followed by the college is prescribed by the University. The institution has central and local governing bodies. The Governing Body has delegated all academic and operational decision making to the Staff Council headed by the Principal. The Governing Body guides the college in fulfilling the objectives as set down by the management together with the principal and members of the faculty. Heads of various Departments in the College are given autonomy to administer the day-to-day activities of their respective Departments and are entrusted to execute the decisions of the Staff Council. The manager enlivens the college administrative team to set goals, objectives and create tangible plans of action. The resident manager nurtures the synergy between different academic entities on campus by encouraging collaboration in the use of proficiency and resources. Students play an active role in various activities of the college, raise their voice through the Student Council, hold positions to offer feedback and opinions to the governance of the college and evolve through a collective leadership. Non-Teaching staff are regularly included in the decision-making process of the college administration and are included in committees in executing day-to-day support services for students and faculty.

File Description	Documents
Paste link for additional information	https://www.kgcollege.ac.in
Link to Organogram of the institution webpage	https://www.kgcollege.ac.in/organogram-2/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college ensures various welfare measures for the staff.

- **The staff is encouraged to participate in various faculty development programs and publish articles in academic journals.**
- **The college takes special interest in enrolling its faculty in doctoral research programs and provides them with laboratory, computers and other facilities.**
- **The staff is provided with financial assistance like home loans, vehicle loans and personal loans through Baselius Staff Co-operative Society. The staff is also encouraged to participate in various insurance programs.**
- **All the government welfare schemes like pension, gratuities and benefits like maternity/paternity leaves, casual leaves, duty leaves etc are ensured to the staff.**
- **General facilities like smart classrooms, media labs, E-**

library, playground, gymnasium, cafeteria, Wi-Fi and parking spots are provided to the staff.

- The children of the staff of the college are given due preference in the admission process.
- Salary disbursement has been centralised and linked to nationalised banks.
- The active operation of the Staff Club is supported by the college. The staff club takes keen interest to celebrate Onam, Christmas and other festive occasions.

Apart from the Staff Club, associations like Association for Retired Teachers and Association for Retired Ministerial Staff function in the college.

File Description	Documents
Paste link for additional information	https://www.kgcollege.ac.in/teaching-staff/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

An assessment of the teaching and non-teaching staff's work performance is undertaken every year at multiple levels. This assessment is carried out first by themselves, then by respective departments, by the college, by the management and so on. All the

teachers of the institution are issued with a Teacher's Handbook at the commencement of each academic year which simultaneously serves as a self-appraisal tool and as a record of the classes taken, tests, assignments and so on. The details of mentoring and tutorial classes taken are also recorded in it.

Those teachers who are due in their higher-grade promotion are duly noted in the performance appraisal. Career advancement and promotion to higher posts are based on the individual PBAS pro forma undertaken by a Screening cum Evaluation Committee constituted by the appointing authority, with two nominees from the university.

Not only the students but also the parents get a chance to evaluate the performance of individual teachers which are then critically analysed by respective HODs, the IQAC coordinator and the principal. The feedback from the students and their parents are then forwarded to the manager and additional measures to improve the teaching learning process are implemented in due time. Also, the management conducts an academic audit each year.

File Description	Documents
Paste link for additional information	https://www.kgcollege.ac.in/option-b_college-teachers-plain-1/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A well-defined mechanism is in force for financial audit to have discipline and transparency in financial management. The management has a mechanism in place to monitor the distribution and utilisation of funds authorised by various funding authorities.

The college keeps proper financial records, which are maintained by a team of Superintendent of Finance and a senior faculty member delegated by the principal. The finances of the department are maintained in an independent manner by each department of the college. The responsibility of managing the department's accounts belongs to the department head. The accounts relating to the work

of the NSS and NCC units are maintained by the Programme Officers and NCC Officer of the NSS and NCC units respectively. The Director of Physical Education is also responsible for managing the institution's PD accounts. Themanagementhasalocalgoverningbody tooverseethefinancesoftheinstitution.

In order to ensure complete transparency in the use of financial resources, major purchases and expenditures are only made after a sufficient number of quotations from reliable suppliers have been solicited. The institution conducts an internal and external audit of its finances every year.

File Description	Documents
Paste link for additional information	www.kgcollege.ac.in
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

84

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has formulated specific policies for the administration of funds and efficient use of resources. Department heads, accounts office, Purchase committee etc are involved in this process. The annual budget proposed at committee meetings is reviewed and approved by the Finance committee and the College Council.

The government provides financial aid to the college in the form

of salary grants. The College Development Fund, student fees, agricultural income, support from alumni donors, PTA fund, etc. all contribute to the institution's additional revenue development. Scholarships are awarded to the meritorious students by the retired faculties. Alumni also contribute towards various developmental activities of the institution.

Adequate funding is provided for effective teaching and learning practices, including orientation programmes, workshops, interdisciplinary activities and training programmes that ensure quality education. The budget is used to cover ongoing operational, administrative, and fixed asset maintenance costs. Improvements are made to library and correspondingly required funds are used. The College utilizes funds for new infrastructure development and infrastructure maintenance, salary to guest faculties, procurement and maintenance of equipment, cconducting seminars/ workshops, sports and arts activities, library expenses, examination expenseses, student welfare, staff welfare and so on.

File Description	Documents
Paste link for additional information	https://www.kgcollege.ac.in/procedures-and-policies/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1.The Madathilasan Centre for Human Empowerment

The madathilasaan centre for human empowerment which is an innovation of the IQAC has conducted various programmes for all round progress of the college and the nearby community.The College has conducted many outreach programmes under the flagship of the Centre in the last year. Due to the outbreak of the covid we couldn't conduct much extension and outreach activities this year.

2. Introduction of new value added courses and academic audits

In order to keep a consistent track of the institution's academic output and to gauge its level of conformity to the quality criteria prescribed by the NAAC, the college conducts frequent academic audits- both institutional and department wise. At the

request of the IQAC internal and external audits are customarily undertaken to intermittently retrospect the college's intended outcome in a transparent way.

The objective of Value Added Programmes is to supplement the curriculum,to make students develop their own interests and aptitudes and to offer skill enhancing / career oriented programmes to the student community that would empower the students for future successful employment.

File Description	Documents
Paste link for additional information	http://www.kgcollege.ac.in/i-q-a-c/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC monitors teaching learning process in the Institute. Before initiation of the tenure, academic calendar is formulated and all the coordinators corroborate that the activities are conducted as per schedule. This committee monitors class wise, faculty wise and subject wise instruction delivery.

Academic audits

In order to keep a consistent track of the institution's academic output and to gauge its level of conformity to the quality criteria prescribed by the NAAC, the college conducts frequent academic audits- both institutional and department wise. Academic audit is conducted by a team consisting of the Principal, external expert and IQAC co-coordinator.

Continuous assessment and evaluation

The institution encourages departments to conduct seminars, conferences and workshops of contemporary relevance in their respective fields. Besides the annual PTA meeting organized by the institution, the departments take initiative to call regular PTA meetings where parents get an opportunity to interact with their children's class tutor/mentor/teachers. The college maintains a healthy relationship with the employers and take feedback and suggestions from them to improve the quality of the teaching-

learning process. Alumni of the college meet periodically and give their feedback/comments/suggestions. The evaluation of faculty by the students through feedback forms is done annually.This feedback is analyzed and appropriate suggestions are given to the faculty by the HOD concerned and the Principal to see that they rectify the short comings.

File Description	Documents
Paste link for additional information	https://www.kgcollege.ac.in/feedback/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.kgcollege.ac.in/national-institutional-ranking-framework/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Kuriakose Gregorios College, Pampady gives special priority to gender equality programmes. The girls have thumbing majority in all the udergraduate and post graduate courses and it is a vivid

revelation of the pro girl atmosphere in the campus. The College has security staff at the entrance and the campus walls at the outskirts prevent the easy encroachment from outside. The College has a hostel for girls with safety and security. If anyone violates it, sufficient measures may be taken to avoid future violations. The College, Hostel and their premises are under the surveillance of Closed-Circuit Televisions (CCTV) monitoring by the concerned authorities. So, the Cases of ragging, use of narcotics and intoxicants, political turmoil and violence are few in the campus. The College has been founded in the name of His Grace Kuriakose Mar Gregorios, a real gem of goodness, and his teachings and great words are the guiding principles of the Institution. So, the safety and security are almost like the building blocks of this higher education centre.

The National Service Scheme (NSS), National Cadet Corps (NCC) and other Clubs have a greater number of girls than boys and the girls complete their training with more glittering laurels.

File Description	Documents
Annual gender sensitization action plan	http://www.kgcollege.ac.in/wp-content/uploads/2023/02/GENDER-SENSITIZATION-PLAN-2021-22.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.kgcollege.ac.in/womens-cell/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management: The college has organized a process called ACRI (Additional Care for Reusable Items). The chief source of solid waste in the college is paper and paper related substances. The college has been maintaining a systematic practice to sell out the paper waste to the nearby scrap shop. An MOU has been signed with the scrap shop in Pampady for one year and it will be renewed every year. The remaining solid waste like food remains or such things are using to make vermin compost.**
- **Liquid waste management: Liquid waste from the wash basins is leading to the soak pits made in different places of the campus.**
- **Biomedical waste management: Biomedical waste is not producing in the College**
- **E-waste management: The college has effective measures to utilize damaged electronics equipments by repairing possible gadgets even by replacing the defective parts.**
- **Hazardous chemicals and radioactive waste management: The Chemistry department has an affective system to convert the chemicals to harmless substances by diluting them with a lot of water and leading the remains to a soak pit. The pit is far away from the drinking water sources.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the college is incorporated with constitutional and democratic values tolerance and harmony towards cultural, regional, linguistic, communal, socio economic and other diversities.

Besides the institution observes the days of cultural and regional importance. Onam and Christmas celebrations are conducted on a grand scale with maximum student support. Keralapiravi (November I) is duly observed by accommodating regional specialties across the state. EBSB club ,Music and Dance club are constituted to spread awareness among the students about the cultural diversity.

The NCC and NSS units of the college regularly organise different programmes to uphold values of social inclusion, cultural harmony and national integration. The NCC unit duly observes June 21, the international Yoga day with a special thrust on the college's best practice and Psychosomatic Wellness.

In order to inculcate social and humanitarian values among the students, the college has adopted a village. Students are encouraged to conduct different outreach and extension programmes in the adopted village .Activities like Charity initiatives, socio-economic survey, financial literacy etc are done by subject associations, NCC and NSS. This practice has proved to be very effective in infusing humanitarian values in the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Adhering to the constitutional values of liberty, equality and fraternity, the college tries to inculcate those values in its stakeholders.

Elections to all the bodies of the college like IQAC, Staff Council, etc are held on the democratic principles envisioned in the Constitution. The Students' Union is also elected in the same fashion. This gives the students a foretaste of the most important process of any democracy. There is an Electoral Literacy Club in the college. Along with this the Club also organizes different programmes to uphold constitutional values. The Madathilasaan Centre for Human Empowerment has conducted a series of lectures focusing on issues like human rights, gender sensitisation, justice, equality and civil rights.

The Constitution Day is celebrated on a grand scale with talks by Constitutional experts and activities like reading out the preamble and fundamental rights, quiz competition on Constitution etc are conducted. Display boards on Preamble, Fundamental Rights and Duties are installed in different location in the campus to spread constitutional literacy among the students. The syllabi of different programmes offered by the college consists of courses relevant to the Constitution of India. Legal aid classes are organised to make the students, especially female students aware of their legal rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.kgcollege.ac.in/photo-gallery/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Our college celebrates National and International days enthusiastically every year. Celebration of cultural events is an integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in the same. Some of the important days observed this year are as follows

World Environment Day

The college observes World Environment day to spread the message of an eco-friendly atmosphere. Saplings are planted in homes in the college to spread the importance of greenery and nature preservation.

International Day of Yoga

The college NCC and NSS units observes the World Yoga Day by organising sessions with demonstration of various asanas.

Constitution Day

The Constitution Day is celebrated on a grand scale with talks by Constitutional experts and activities like reading out the preamble and fundamental rights, quiz competition on Constitution etc are conducted.

Gandhi Jayanthi

Inorder to instill the principles and values of the Father of the Nation among the students, the institution observes Gandhi Jayanthi with due reverence.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES I

Campus to Community Programme

About the Programme:

The campus to community programme aims the uplift the quality of life of the people in and around the College. Keeping in mind this objective, the following activities are undertaken by NCC,NSS ,associations and clubs

Beach cleaning and construction of organic seawall

Assistance to Police in Assembly elections

Cleanliness drive in Pampady

Plogging

Activities of NSS

Pedal Sanitizer Distribution

Village Tourism Project

Visit to Ashakiran

Food Distribution

Gandhi Jayanthi celebration at rehabilitation center

Blood Donors' Forum

Hair Donation to Cancer Patients

Activities of Electoral Literacy Club

Voter Enrolment

National Level Electoral Literacy Quiz

Transgender Voting Campaign

SVEEP Rally

Puthuppally at a Glance

Model and Pink Booths

Quiz at Booths

Booth Centric Activities

Flash Mob

Cycle Rally

Vote Vandi

Increase in Polling Percentage

BEST PRACTICES II

Student Support through Stakeholder Support

About the programme

Stake holders are supporting the financially backward students of the College in many ways. The teachers and management of the College are acting as the facilitators of this programme.

1.Scholarships by Alumni and Retired Staff:

2.Fast A Day Feast A Friend:

File Description	Documents
Best practices in the Institutional website	https://www.kgcollege.ac.in/best-practices/
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Madathilasaan Centre for Human Empowerment

It is a unique centre of the college which organized many programmes in and outside the college. Sri C.G.Ramanpillai, popularly known as Madathilasaan, was the teacher of His Grace Kuriakose Mar Gregorios, popularly known as Pampady Thirumeni, the Patron Saint of the College. When we give respect to the Great Thirumeni as the Patron Saint, it is fruitless if we forget his great teacher.

As a tribute to the great teacher of our patron saint Madathilasaan Centre for Human Empowerment was established by the IQAC in 2019 to spread the message of social commitment and religious harmony among the students and the public.

The Centre has conducted a series of talks on different subjects in association with the Internal Quality Assurance Cell (IQAC) of the College and invited eminent personalities to the college. The Webinars through online platforms opened up wide scope for outreach programmes and the Centre has utilized it maximum. The parents, alumni, people from nearby community were effectively included in such webinars.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To Conduct a workshop on OBE

2. Conduct seminar on IPR

3. Conduct training programme on LMS

4. To generate more MoUs

5. Strengthen Peer Teaching